

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Agenda

Friday, October 2, 2020 ♦ 9:00 AM

*Putnam County Administration Building – Room 203*

### Opening

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation
4. Pledge of Allegiance (staff)
5. Special Presentations
  - a. Retirement Proclamation - Carolyn Elaine Waller
  - b. Report from the 2020 Census Complete Count Committee - Bob Landau
  - c. BOC Award - Bob Landau
  - d. BOC Award - Tommy Jefferson

### Road Renaming Public Hearing

6. Consideration of renaming Tanglewood Road in District Three

### Regular Business Meeting

7. Public Comments
8. Consent Agenda
  - a. Approval of Minutes - September 15, 2020 (staff-CC)
9. Discussion and possible action regarding the retirement of the 2020 Census Complete Count Committee (BW)
10. Request to begin process to abandon a portion of Horton Drive (KI)
11. Approval of proposed changes to the Putnam County Personnel Manual (staff-HR)
12. Authorization for staff to schedule a Public Hearing for proposed changes to the Putnam County Code of Ordinances (Appendix E-Broadband Ready Community) (staff-P&D)
13. Discussion and possible authorization for renegotiation of the Service Delivery Strategy-Solid Waste Disposal Service (BW)

### Reports/Announcements

14. County Manager Report
15. County Attorney Report
16. Commissioner Announcements

### Closing

17. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

**File Attachments for Item:**

6. Consideration of renaming Tanglewood Road in District Three

# PUTNAM COUNTY BOARD OF COMMISSIONERS



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117 Putnam Drive, Suite A ♦ Eatonton, GA 31024  
Tel: 706-485-5826 ♦ Fax: 706-923-2345 ♦ [www.putnamcountyga.us](http://www.putnamcountyga.us)

September 9, 2020

RE: Proposed renaming of Tanglewood Road

The Putnam County Board of Commissioners has scheduled a public hearing on October 2, 2020, at 9:00 a.m., at the Putnam County Administration Building to consider renaming Tanglewood Road. According to the county's tax records, you own property on Tanglewood Road and will be directly affected by the renaming of this road. The proposed name change is due to a conflict with a similarly named road within unincorporated Putnam County. Such similarity poses an adverse effect on emergency management response time as well as mail delivery efficiency and GIS coordinants. Therefore, the BOC will consider the following five names as proposed options for the name change:

1. Hazelwood Drive
2. Yellowwood Drive
3. Hollowood Drive
4. Applewood Drive
5. Baywood Drive

We are, however, open to alternate suggestions from the affected property owners. Please submit these suggestions to County Clerk Lynn Butterworth by phone at 706-485-1877 or by email to [lbutterworth@putnamcountyga.us](mailto:lbutterworth@putnamcountyga.us) no later than September 25, 2020. In addition, your presence at the public hearing is welcome but not required.

We apologize for any inconvenience this may cause you. If you have any questions, please do not hesitate to contact us.

Sincerely,

Billy Webster  
Chairman, Putnam County Board of Commissioners

BW/lb

**SAMPLE LETTER SENT TO SEVEN (7) PROPERTY OWNERS ON TANGLEWOOD ROAD**

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024  
Tel: 706-485-5826 ♦ Fax: 706-923-2345 ♦ [www.putnamcountyga.us](http://www.putnamcountyga.us)

RE: Proposed renaming of Tanglewood Road - **VOTING**

The BOC will consider the following five names as proposed options for the name change:

Proposed Road Names	VOTES
1. Hazelwood Drive	1
2. Yellowwodd Drive	
3. Hollowwood Drive	
4. Applewood Drive	
5. Baywood Drive	1

We are, however, open to alternate suggestions from the affected property owners (seven total property owners).

**No alternate suggestions submitted.**

**File Attachments for Item:**

8. Consent Agenda

a. Approval of Minutes - September 15, 2020 (staff-CC)

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Minutes

**Tuesday, September 15, 2020 ♦ 6:30 PM**

*Putnam County Administration Building – Room 203*

The Putnam County Board of Commissioners met on Tuesday, September 15, 2020 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

### *PRESENT*

Chairman Billy Webster  
 Commissioner Kelvin Irvin  
 Commissioner Daniel Brown  
 Commissioner Bill Sharp

### *STAFF PRESENT*

County Attorney Barry Fleming  
 County Manager Paul Van Haute  
 County Clerk Lynn Butterworth

### **Opening**

#### 1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 6:30 p.m.  
 (Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

#### 2. Approval of Agenda

#### **Motion to approve the Agenda.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Sharp.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

#### 3. Invocation

Rev. David Wofford, Senior Pastor at Eatonton First United Methodist Church, gave the invocation.

#### 4. Pledge of Allegiance (BW)

Recreation Director Scott Haley led the Pledge of Allegiance.

**Code of Ordinances Public Hearing**

Chairman Webster opened the Public Hearing at approximately 6:32 p.m.

- 5. Proposed adoption of changes to the Putnam County Code of Ordinances - Chapter 66 (Zoning) (staff-CA)

Erin Olson expressed her appreciation for adding the definition of patron but suggested an addition of "not a customer" to the definition of patron. Pete Wardlaw expressed concern for the change to a 50-foot setback.

Attorney Fleming explained that setback amounts are left up to each county to set as desired. He further explained that by including our definitions of patron and customer that these will overrule any other definitions and by including both that automatically means there is a difference between the two.

There were no further comments and Chairman Webster closed the Public Hearing at approximately 6:47 p.m.

**Motion to adopt the proposed changes to the Putnam County Code of Ordinances - Chapter 66 (Zoning) as reviewed at the meeting.**

**Motion made by Commissioner Brown, Seconded by Commissioner Sharp.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

(Copy of changes made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

**Regular Business Meeting**

- 6. Public Comments

Erin Olson, Renee Burgdorf, and Paul Burgdorf commented on noise from the backup alarm on the boat lifts at Anchors Marina. Mrs. Burgdorf presented a petition from nearby residents.

(Copy of petition made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

- 7. Consent Agenda

- a. Approval of Minutes - September 4, 2020 Regular Meeting (staff-CC)
- b. Approval of Minutes - September 4, 2020 Executive Session (staff-CC)
- c. Approval of 2020 Alcohol License - Cuscowilla on Lake Oconee-The Turn (staff-CC)

**Motion to approve the Consent Agenda.**

**Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

(Copy of alcohol license made a part of the minutes on minute book page \_\_\_\_\_.)

8. Authorization for Chairman to sign Resolution for a Pre-application for funding from the Land and Water Conservation Fund (staff-CM)

County Manager Van Haute and Dean Nelson from the Middle Georgia Regional Commission explained that this is for a 50/50 match grant from the Land and Water Conservation Fund for a splash pad, fencing, pavilion, and restrooms at the Recreation Department.

**Motion to authorize the Chairman to sign the Resolution for a Pre-application for funding from the Land and Water Conservation Fund.**

**Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

(Copy of resolution made a part of the minutes on minute book page \_\_\_\_\_.)

**Reports/Announcements**

9. County Manager Report

County Manager Van Haute reported the following:

- The Crooked Creek Road bridge was damaged beyond use due to an overweight vehicle crossing it. Thanks to shares on social media, two citizens provided witness statements to the police and the driver has been found and acknowledged the incident. This has been turned over to our insurance company.
- September 18th is the Air Force's birthday. Congratulations to them and all who have served in the Air Force, including Chairman Webster.

10. County Attorney Report

No report.

11. Commissioner Announcements

Commissioner Irvin: reported on the Sinclair Water Authority meeting: they are working on the budget, there will be additional chemical costs due to requirements by the State which will require slight percentage increases for Baldwin and Putnam.

Commissioner Brown: none

Commissioner Sharp: announced that Great Waters will host the LPGA tournament October 22-25, 2020.

Chairman Webster: announced that our Census response rate is still terrible and asked for everyone to respond and to respond for all homes if more than one home is owned. He also advised that yard signs are available and encouraged everyone to help spread the word.

**Closing**

12. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Sharp.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

Meeting adjourned at approximately 7:17 p.m.

ATTEST:

Lynn Butterworth  
County Clerk

Billy Webster  
Chairman

**File Attachments for Item:**

10. Request to begin process to abandon a portion of Horton Drive (KI)

# ROAD ABANDONMENT CHECKLIST

*Name of Road* Horton Drive

When there is a request to abandon a county road the following steps must be followed:

1. The Board of Commissioners must approve beginning the process at a regular board meeting.

Completed  Date \_\_\_\_\_

2. A "Notice of Intent to Abandon A County Road" must be published in the legal organ of the county for two weeks.

Completed  Dates \_\_\_\_\_

3. Post signs at each end of the road proposed to be abandoned.

Completed  Date \_\_\_\_\_

4. Public hearing is held.

Completed  Date \_\_\_\_\_

5. Board of Commissioners approves Certification of Road Abandonment at a regular board meeting.

Completed  Date \_\_\_\_\_

- a. A copy of the certification and plat is mailed to the property owner(s).

Completed  Date \_\_\_\_\_

- b. A copy of the certification and plat is published in the county's legal organ for two weeks.

Completed  Dates \_\_\_\_\_

6. Board of Commissioners declares road abandoned and authorizes Chairman to sign affidavit of abandonment at a regular board meeting.

Completed  Date \_\_\_\_\_

- a. County attorney prepares an affidavit of abandonment, to be executed by the Chairman, and files the same with the Putnam County Superior Court.

Completed  Date \_\_\_\_\_

**RECEIVED***By Lynn Butterworth at 2:40 pm, Aug 28, 2020*

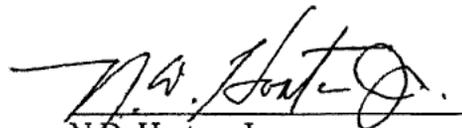
N.D. HORTON, JR.  
P.O. BOX 4468  
EATONTON, GA 31024  
[REDACTED]

August 21, 2020

To Whom It May Concern:

N.D. Horton, Jr. request The Putnam County Board of Commissioners to deed back to N.D. Horton, Jr. the right of way granted to the county known as Horton Drive. This right of way is a portion of county parcel I.D. 051001.

Your consideration is appreciated.



N.D. Horton, Jr.



**RECEIVED**  
By Lynn Butterworth at 2:08 pm, Sep 08, 2020

### PUTNAM COUNTY BOARD OF COMMISSIONERS

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024 ♦ Tel: 706-485-5826 ♦ Fax: 706-923-2345

#### Road Abandonment Request

Date of Request: 9-8-20

Road Name: Unknown

Requester/Authorized Agent: N.D. HORTON JR. N.D. Horton Jr.

Requester's physical Address: 257 Rose Creek Rd

Mailing Address: P.O. Box 4468 Eatonton, GA. 31024

Contact Number(s): [REDACTED]

Road length in Miles Approx. 2 miles ( Paved or  Unpaved)

\*\*For recording purposes, please provide Survey Plat of Road\*\* PLAT HAS NOT BEEN LOCATED

Reason for Requested Abandonment: ROAD EASEMENT GIVEN TO COUNTY IN 1971. COUNTY HAS NEVER INSTALLED ROADWAY.

Number of homeowners to be affected by Abandonment: 0 \*Have they been notified of proposal? \_\_\_\_\_

Number of businesses to be affected by Abandonment: 0 \*Have they been notified of proposal? \_\_\_\_\_

\*Please provide proof of notification

**OFFICE USE ONLY:**

Was evidence provided to indicate that all or most of the affected home or business owners have been notified of proposed abandonment? \_\_\_\_\_

Recommendation by Planning & Development Director: \_\_\_\_\_

If recommendation is for Denial, reason \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Planning Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

108

## GEORGIA, PUTNAM COUNTY:

This Indenture, Made and entered into this 4th day of November, 1971, between N. D. Horton, Sr., as party of the first part, and Putnam County, Georgia, as party of the second part,

WITNESSETH: That for and in consideration of the sum of One (\$1.00) Dollar, in hand paid at and before the sealing and delivery of these presents, receipt of which is hereby acknowledged, and the further benefits and advantages to be derived by the grantor and others from the opening and construction of roads through the land herein referred to, the party of the first part has this day bargained, sold and conveyed, and does hereby bargain, sell and convey to Putnam County, Georgia, its successors and assigns, a perpetual right of way or easement for roads to, over and upon the following land, to-wit:

All that tract or parcel of land, lying and being in Putnam County, Georgia, and being a strip of land 50 ft. in width running from the Glenwood Springs Road to the old Eatonton-Macon Highway and from the New Eatonton-Macon Highway to property of Owens-Illinois. Said 60 ft. strip of land is further designated as being that 50 ft. strip shown as "Proposed Road" on seven (7) plats prepared by W. Henry Watterson, R. S. #398, dated July 19, 1971 and said 7 plats are recorded in Plat Book 4, pages 294-295-296-297-298-299- and 300, Clerk's Office, Putnam Superior Court and these plats by reference are made a part of this description.

The 50 ft. strip on said plats between the old Eatonton-Macon Highway and the new Eatonton-Macon Highway is specifically not conveyed by this instrument.

To Have and To Hold said described premises, together with all and singular the rights, privileges and appurtenances thereunto belonging, unto the said Putnam County, Georgia, and its successors, perpetually for road and right of way purposes, for water, sewer, drainage, and gas lines and such other public purposes as may appertain thereto, but should the same be discontinued abandoned, or cease to be used for such purpose, then the same shall revert to the grantor, his heirs or assigns, according to their respective interests in the property adjacent thereto, with full warranties of title.

IN WITNESS WHEREOF, the said party of the first part has hereunto set his hand and affixed his seal the day and year first above written.

*[Handwritten signature]*

Signed, sealed & delivered

in the presence of:

*[Handwritten signature]*

*[Handwritten signature]* N. P.

My Commission Expires February 4, 1974

(Notary Seal Affixed)

STATE OF GEORGIA  
MILNER COUNTY  
NOTARY PUBLIC

Filed for record this the 4th day of November, 1971, at 3:05 P. M.

Recorded this the 5th day of November, 1971

*[Handwritten signature]*  
Elizabeth W. Cardwell, D.C.S.C.

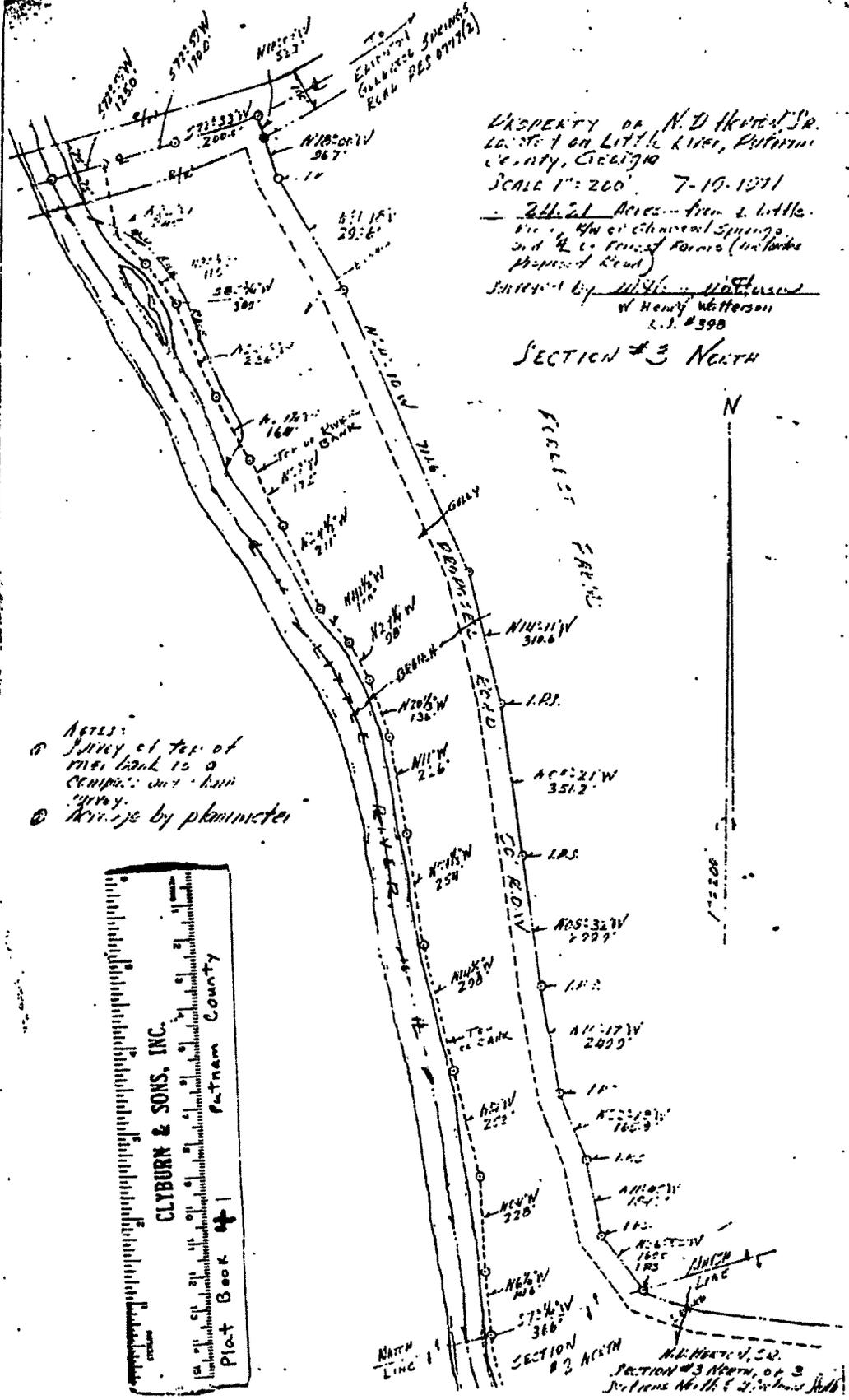
Recorded July 26, 1971

Sur Dennis, C. D. C.

294-A

PROPERTY OF N. D. HERRICK SR.  
 LOCATED ON LITTLE RIVER, PATNAM  
 COUNTY, GEORGIA  
 SCALE 1" = 200' 7-10-1971  
 24.24 Acres - from 2 Little  
 River Church Springs  
 and 2 1/2 Acres of former (unimproved  
 proposed road)  
 Surveyed by W. H. H. H. H.  
 W. Henry Hutterston  
 L.S. # 598

SECTION # 3 NORTH



- Notes:
- ① Survey of top of river bank is a contour: one-half mile survey.
- ② Dist. by planimeter

CLYBURN & SONS, INC.  
 Patnam County  
 Plat Book # 4

SECTION # 3 NORTH  
 SECTION # 3 NORTH, OF 3  
 Sections North of 2nd Street

D.C.

Recorded July 26, 1971

Putnam County, C.S.C.

294-B

SUMMARY OF ACREAGE

PROPERTY OF N.D. HERTON JR LOCATED ON LITTLE RIVER AND LAKE WILKIN (LITTLE RIVER) LOCATED IN PUTNAM COUNTY, GEORGIA

NORTH of old U.S. #129, S.R.#44

SECTION #1	24.31 Acres
SECTION #2	65.62
SECTION #3	50.91
	<hr/>
	140.84 Ac.

SOUTH of old U.S. #129, S.R.#44

	GEORGIA POWER CO ABOVE			TOTAL
	below 200'	Below 250'	350'	SECTION
	Flood Plains the Small Contour			
SECTION #1	7.98	4.11	31.00	43.09 Acres
SECTION #2		21.79	31.41	53.20
SECTION #3	6.54	11.82	43.23	61.59
SECTION #4		14.00	17.00	31.00
	<hr/>	<hr/>	<hr/>	<hr/>
	14.52	54.72	123.46	192.70
				<hr/>
				TOTAL 328.44 Ac.

Surveyed by W. Henry Watters 7-17-1971  
 W. Henry Watters  
 R.S. # 388

Horton Sr.  
Putnam

C. 1971  
2 Little  
Springs  
2 (1/2) Lakes

W. Henry Watters  
Putnam  
93

294-B

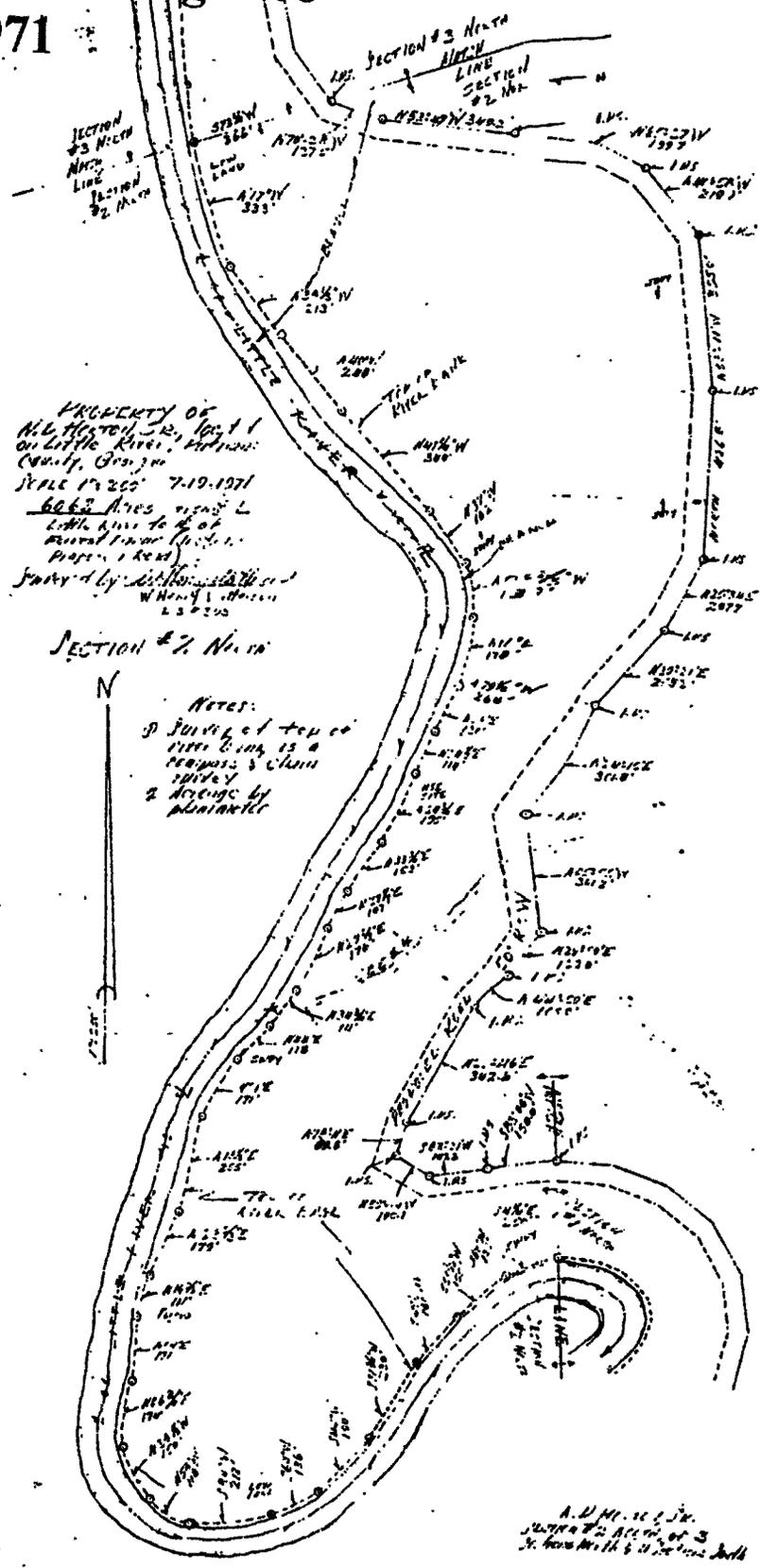
N



CLYBURN & SONS, INC.  
 Putnam County  
 Plat Book of

On DEED Book 3T Page 108  
On 11/4/1971

Recorded July 26, 1971



PROPERTY OF  
 H.L. HORTON, JR., Sec 1  
 on Little River, Madison  
 County, Tenn.  
 Sale 17205 7-19-1971  
 666.2 Acres more or less  
 Little River to 1/2 of  
 original line (see plat  
 page 108)  
 Surveyed by *[Signature]*  
 W. Henry Horton  
 L.S. 2295

SECTION #2 North

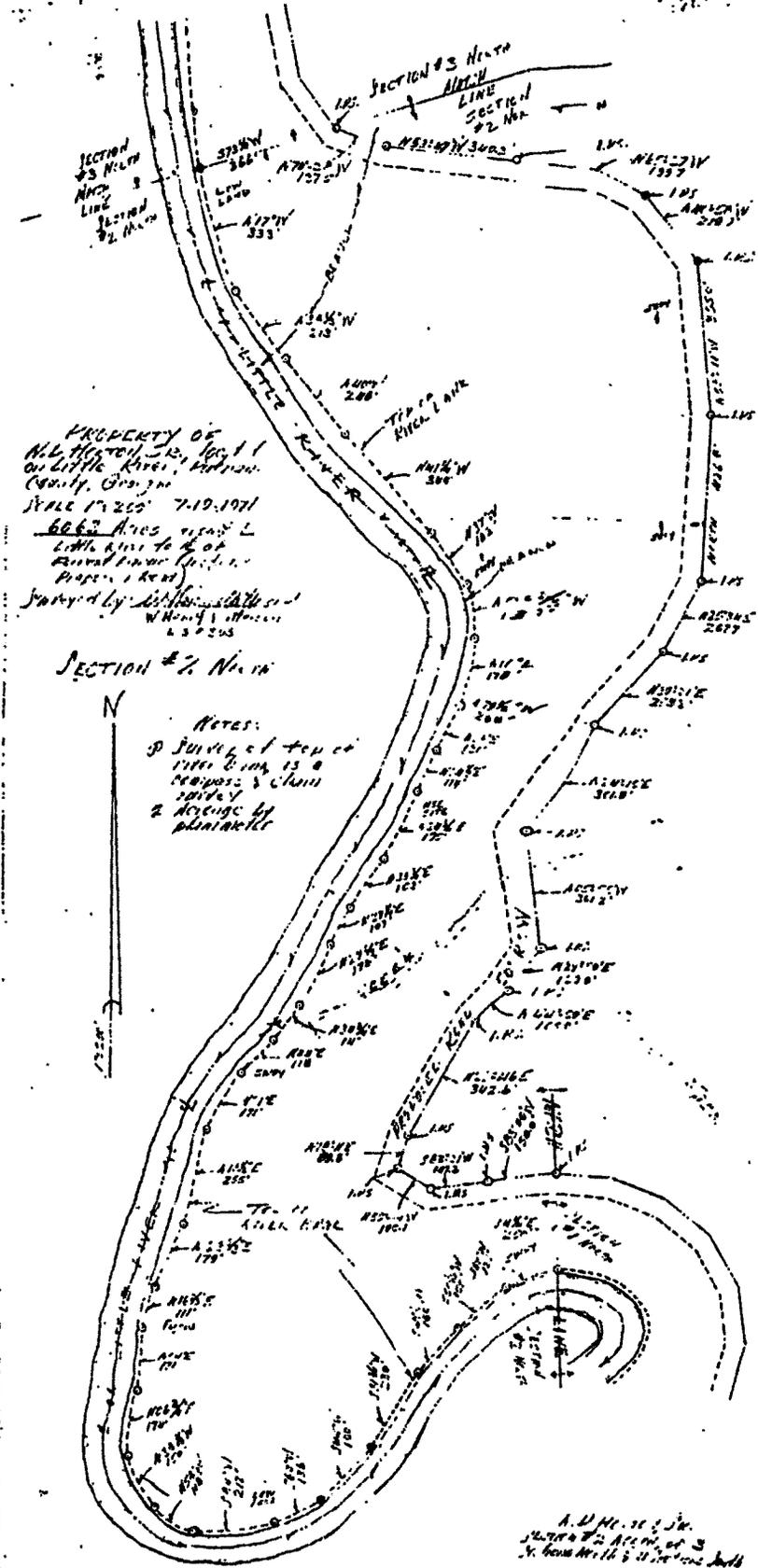
Notes:  
 1 Survey of top of  
 river bank is a  
 compass & chain  
 survey  
 2 Acrylics by  
 planimeter

CLYBURN & SONS, INC.  
 Plat Book 4  
 Putnam County

*[Signature]* C. D. C. 295

A.D. H. 11/1/71  
 Survey of 2 Acres of S  
 1/2 Sec 11 & 12 T10S R10E

Recorded July 26, 1971



PROPERTY OF  
 H.L. HAYDON, JR., DEC 11  
 OF Little River, Madison  
 County, Oregon  
 State 17265 7-10-1971  
 66.2 Acres more or less  
 Little River to E of  
 Central River (part of  
 Section 1 Area)  
 Surveyed by *Ed. H. ...*  
 W. H. ...  
 2 3 2 2 5

SECTION #2 North

Notes:  
 1) Survey of top of  
 1966 & 1967 is a  
 composite of chain  
 survey  
 2) Bearings by  
 planimeter

CLYBURN & SONS, INC.  
 Plat Book 4  
 Astoria County

Aspermann, C. D. C. 295

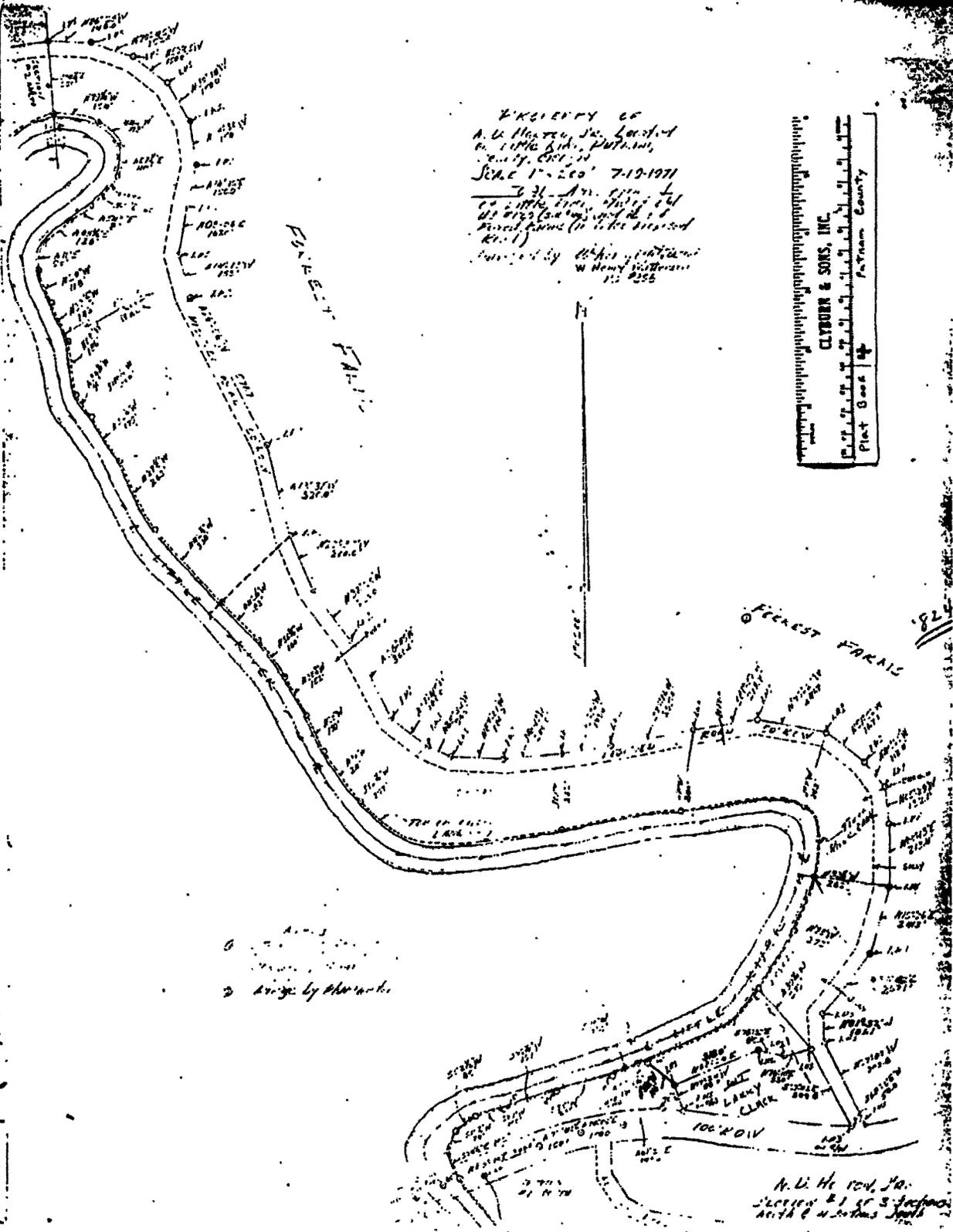
A. D. H. ...  
 Section #2 Area of 3  
 2. 4000 Ac. 11 & 12 1/2 1966

Aspennia, C.D.C.

296

PROPERTY OF  
 A. L. HARTMAN, JR., Located  
 in LITTLE ROCK, ARKANSAS,  
 County, ARK.  
 SCALE 1" = 200' 7-19-1971  
 736 Acres  
 as shown on plat  
 of 1966 containing  
 several tracts to be  
 divided into (to be  
 divided into 100' x 100' lots)  
 Surveyed by W. H. HARTMAN, JR.  
 W. H. HARTMAN, JR.  
 112 2255

Clyburn & Sons, Inc.  
 Plat Book #4  
 Putnam County



- 1. As shown on plat
- 2. As shown on plat
- 3. As shown on plat

Recorded July 26, 1971

296

A. L. HARTMAN, JR.  
 Section 21 of 3 Township  
 North of West 100th Street

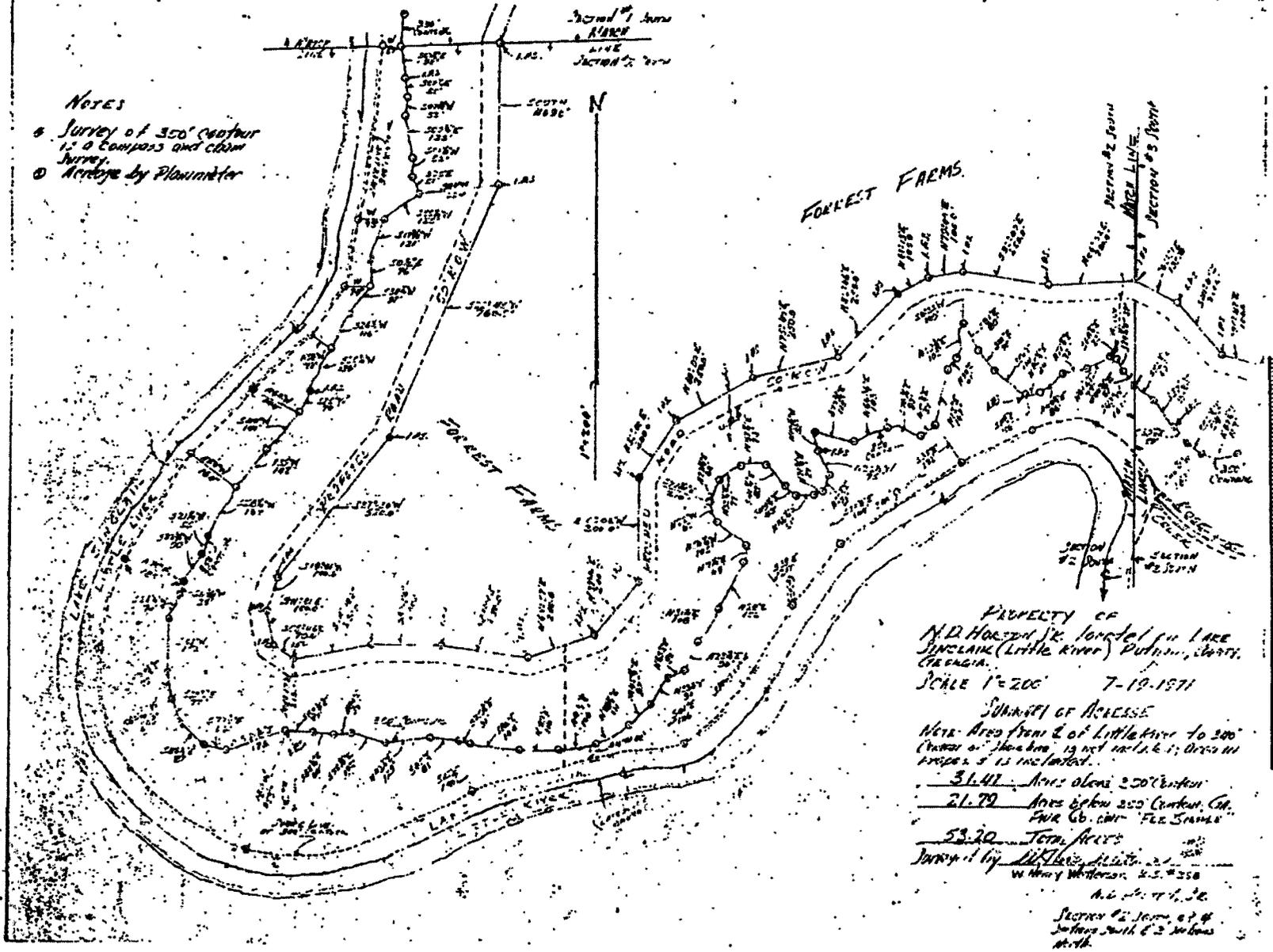


Recorded July 26, 1971

Putnam, C.S.C.

298

NOTES  
 a Survey of 300' contour  
 1: a Compass and chain  
 Survey  
 b Measurements by Planimeter

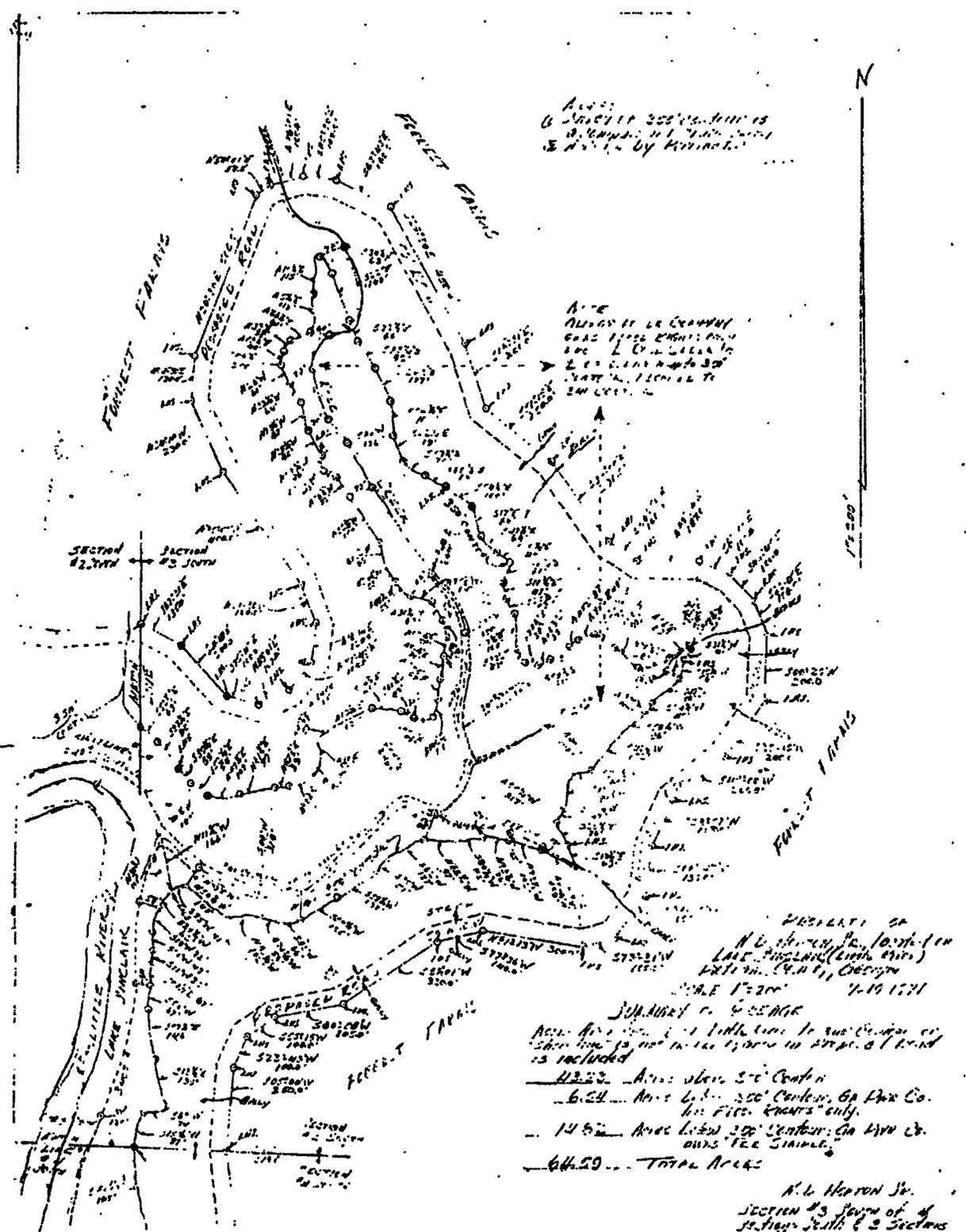


PROPERTY OF  
 N.D. HENDERSON JR. located on Lake  
 Sinclair (Little River) Putnam, Georgia.  
 SCALE 1"=200' 7-19-1971  
 SURVEY OF ACRESSE  
 Note: Area from E of Little River to 300'  
 Contour of 300' has been 19 net acre & 1; area in  
 proper 5' is included.  
 31.41 Acres above 300' Contour  
 21.79 Acres below 300' Contour, Ch.  
 FIVE (5) CUB. YD. FILL STAMEN  
 53.20 Total Acres  
 Surveyed by W. Henry Henderson, C.S.C. 7-1-71  
 W. Henry Henderson, C.S.C. 258  
 A.C. 7-1-71, 30  
 Section 42, Town 27 N,  
 Range 20th E, 3rd Range  
 North.

CLYBURN & SONS, INC.  
 Putnam County  
 Plat Book 4

Recorded July 26, 1971

Asplennick C. A. C. 299



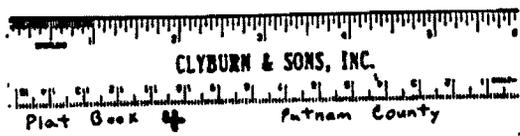
Acres  
 6 Acres of 300' x 100' lot  
 1/2 acre of 1/2' x 1/2' lot  
 1/2 acre of 1/2' x 1/2' lot

Acres  
 1/2 acre of 1/2' x 1/2' lot  
 1/2 acre of 1/2' x 1/2' lot  
 1/2 acre of 1/2' x 1/2' lot

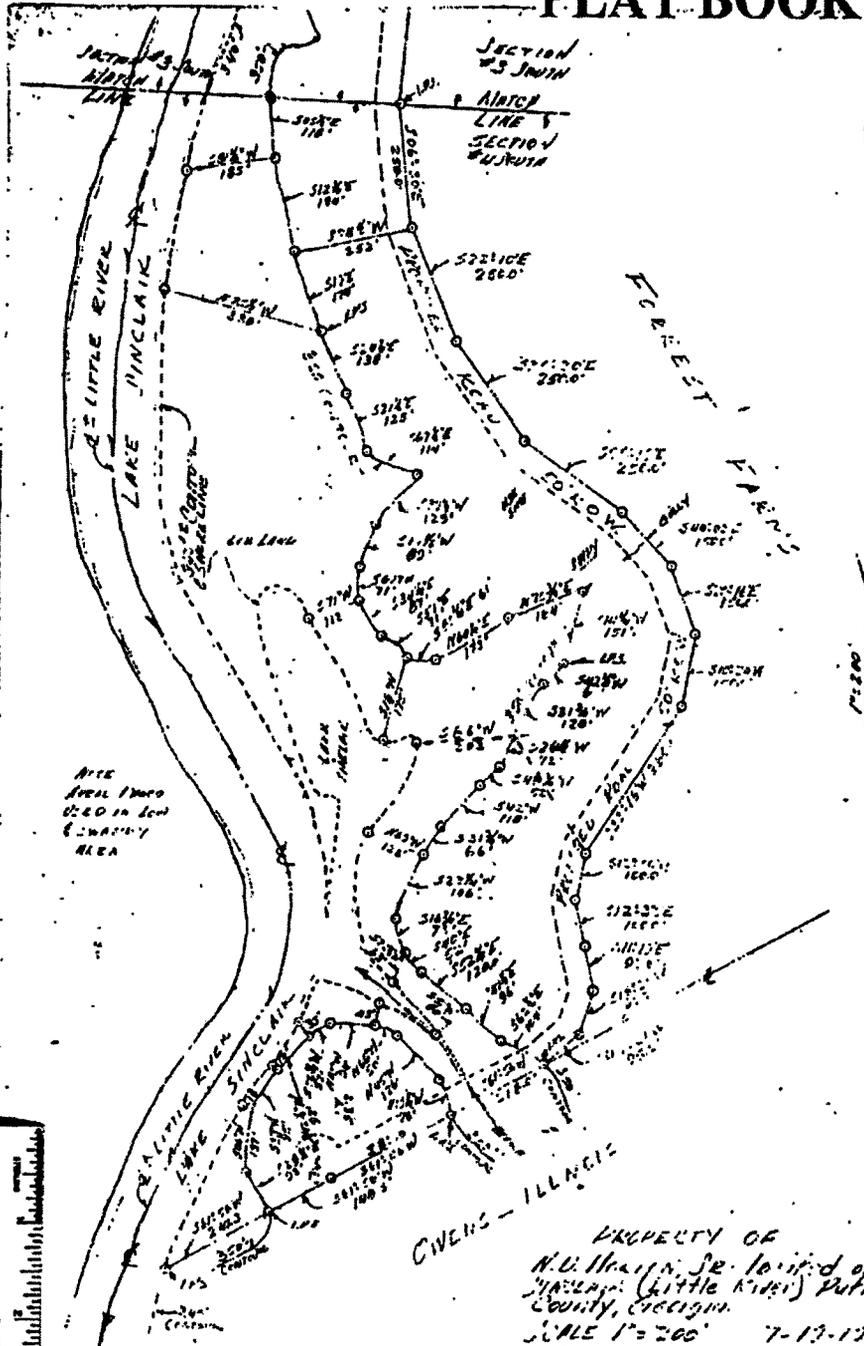
RESOLVED BY  
 N. L. HERRON JR., (owner of  
 LAKE JIMELICK (with others)  
 PARTIAL (4.0.11), GEORGIA  
 SCALE 1"=200' 7-19-1971

- Summary of Acres
- Acres of 1/2' x 1/2' lot to the center of  
 "Shoreline" to the center of "Shoreline" and  
 is included
  - 12.25 Acres above 20' Cont'n
  - 6.24 Acres below 200' Cont'n, GA Pub Co.  
 for Fish & Game only
  - 14.51 Acres below 200' Cont'n, GA Pub Co.  
 and 1/2' x 1/2' lot
  - 64.59 Total Acres

N. L. HERRON JR.  
 SECTION #3 South of 4  
 35.100' South & 2 Sections  
 North



Recorded July 26, 1971



NOTE: Aerial Photo (2x2) in SW (CIVENS) AREA

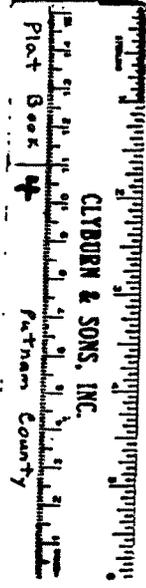
PROPERTY OF  
 N. D. HANCOCK, JR. located on LAKE  
 SINCLAIR (Little River) Putnam,  
 County, Oregon

SCALE 1" = 200' 7-13-1971

SUMMARY OF AVERAGE  
 Note: Area from 2' of Little River to 340'  
 center of 'Shoreline' is not included; area on  
 proposed part is included.

- 17.83 Acres above 350' center
- 14.69 Acres below 350' Center; CH. RIVE.  
 CO. GRAD. 1/2" SIMPLE
- 21.51 TOTAL ACRES

Surveyed by William H. Matheson, P.E. #224  
 N. D. HANCOCK, JR.  
 SECTION 45 JMW, 41st St. - 40th St.  
 South of 2nd St. - 1st St. North



Putnam, C. D. C. 300

**File Attachments for Item:**

11. Approval of proposed changes to the Putnam County Personnel Manual (staff-HR)

advanced knowledge of the type acquired through specialized study (e.g., accounting, law, medicine), or (2) original or creative work involving "artistic endeavor." Additionally, the employee's work must (1) require the exercise of discretion and (2) be intellectual and varied in nature and involve output, which cannot be measured on the basis of standardized units of time. Generally, a person making \$455 or more per week whose duties include work involving advanced knowledge acquired through specialized training (e.g., accounting, law, medicine) will automatically be considered a "professional" employee (29 C.F.R. Sec. 541.3).

4. *Seasonal Personnel*

Employees hired to perform County functions on a seasonal basis. No hourly restrictions, maximum or minimum, apply to seasonal personnel. Seasonal personnel may include grass cutters, recreational personnel, amusement personnel, and any others deemed necessary by the Putnam County Board of Commissioners.

5. *Part-Time Personnel*

Employees hired for twenty-eight (28) or less hours per week averaged over a twenty-six (26) week period. ~~This type of personnel hiring does not have to be advertised.~~ **Part-time employees are not eligible for County paid benefits.** Firefighters and emergency medical service part-time employees may be hired as needed, not to exceed ~~forty-two (42)~~ **twenty-eight (28)** hours per week averaged over a twenty-six (26) week period.

**This type of personnel hiring does not have to be advertised.**

6. *Temporary or Substitute Personnel*

Employees hired to fill intermittent positions. These may be current employees, temporary agency help, or others. ~~This type of personnel hiring does not have to be advertised.~~ Those temporaries hired for a long-term project may not work longer than twenty-four (24) hours per week averaged over a twenty-six (26) week period. Firefighters and emergency medical service temporary positions may be filled as needed, not to exceed ~~thirty-six (36)~~ **twenty-eight (28)** hours per week averaged over a twenty-six (26) week period.

**This type of personnel hiring does not have to be advertised.**

7. *Personnel-in-Training*

Employees hired to fill a full-time position but who have not completed the initial training period as outlined in Section IV.

8. *Full-Time Personnel*

**File Attachments for Item:**

12. Authorization for staff to schedule a Public Hearing for proposed changes to the Putnam County Code of Ordinances (Appendix E-Broadband Ready Community) (staff-P&D)

**EXPLANATION OF DOCUMENTS:**

**Red language equals added text.**

**Struck through language equals deleted text.**

**APPENDIX E - BROADBAND READY COMMUNITY**

Sec. 1. - Short title.

This ordinance shall be titled the "Putnam County Broadband Ready Community Ordinance."

Sec. 2. - Definitions.

For the purpose of this ordinance, the following terms, phrases, words and derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely dicta.

1. *Broadband network project.* Any deployment of broadband services.
2. *Political subdivision.* A county, municipal corporation, consolidated government, or local authority.
3. *Applicant.* A person applying for a permit for a broadband network project.
4. *Permit.* Any local permit, license, certificate approval, registration, or similar form of approval required by policy, administrative rule, regulation, ordinance, or resolution with respect to a broadband network project.

Sec. 3. - Single Point of Contact.

Putnam County, Georgia shall appoint a single point of contact for all matters related to a broadband network project:

- a) The single point of contact shall be:

County Manager  
Paul Van Haute  
Putnam County  
706.485.5826  
pvanhaute@putnamcountyga.us  
<https://www.putnamcountyga.us/administration>

- b) The single point of contact shall be available for matters related to a broadband network project or a related liaison who may direct such inquiry in real time, with general scope and responsibilities to include permitting and right-of-way; and
- c) The single point of contact information must be current to maintain designation, by updating with such change in contact information on web pages and associated sources, within 15 calendar days of change.

Sec. 4 - Application Completeness Review.

- a) Putnam County shall determine whether an application is incomplete and notify the applicant, by email, of the determination by Putnam County within 10 calendar days of receiving an application.
- b) If Putnam County does not respond to the applicant on whether the application is incomplete, within 10 calendar days, the application shall be assumed to be complete on the 11<sup>th</sup> day.

Sec. 5 - Notification of Incomplete Application.

- a) If Putnam County determines that an application is not complete, the notification by email to the applicant shall specify all required components of the submitted application that were considered 'incomplete'.
- b) Putnam County's response shall include a checklist of sequenced items that resulted in the application being deemed 'incomplete' and the review timeline shall be as follows:
  - i. The applicant has up to 40 calendar days from the date of notification of incompleteness to respond back with corrections; and
  - ii. If the applicant does not respond back within 40 calendar days, the application is deemed canceled.
- c) Putnam County shall require a new submission and reset the process and application fees, should an application be deemed incomplete a second time.

Sec. 6 - Approval or Denial Notification.

If, on or before the 11<sup>th</sup> day as described in 4 (b), an application is deemed complete, Putnam County shall approve or deny an application within 10 calendar days unless a joint meeting between the applicant and Putnam County is deemed as necessary.

- a) If a joint meeting is deemed necessary, the joint meeting must occur within 15 calendar days of notification of completion and the joint meeting shall include:
  - i. Where applicant is going to conduct work,
  - ii. When the work will be conducted,
  - iii. What type of work will be done,
  - iv. Who Putnam County can contact for specific details or related questions, and
  - v. Any permit seeking approval under application.
- b) Following a joint meeting between the applicant and Putnam County, Putnam County shall deny or approve the application within 10 calendar days.
- c) Upon final approval, any required permits shall be deemed issued.

Sec. 7 - Related Fees.

- a) Any fee imposed by Putnam County to review an application, issue a permit, or perform any other activity related to a broadband network project shall be reasonable, cost based, and nondiscriminatory to all applicants.
- b) Any application fee that exceeds \$100.00 shall be considered unreasonable unless Putnam County can provide documentation justifying such fee based on a specific cost.

Sec. 8 - Other Information.

- a) Double Fee: No City or County shall require an application or permit(s) when already approved by an authorized state or federal jurisdiction. Provider shall notify and provide a copy of the approved permit to the single-point-of-contact at the City or County prior to access of right-of-way within the City or County jurisdiction.
- b) Application Validity Timeline: Any approved application shall be valid for six months from the date of approval. Should a provider not commence the service request qualified in the approved application within six months, the application shall expire, and it shall require a new permit approval and any associated fees, as applicable.
- c) Single Service Drop: A City or County shall not require a permit for a broadband service provider to perform an installation of broadband service at an individual customer's service address as long as the facility being utilized only transverses a deminimis portion of the public right-of-way to reach the customer's property. The provider must still comply with the provisions of Chapter 9 of Title 25 of the O.C.G.A.

Sec. 9 - Putnam County acknowledges:

- a) A Georgia Certified Broadband Ready Community has an affirmative duty to notify the Georgia Department of Community Affairs of any changes to the information submitted as part of its application; and
- b) Failure to notify Georgia Department of Community Affairs of changes may result in revocation of Putnam County's Broadband Ready Certification, should the certification be granted.

This ordinance shall take effect immediately upon adoption by the governing body upon final reading.

**PASSED AND SO ORDERED**, this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_

Billy Webster  
Chairman  
Putnam County Board of Commissioners

**File Attachments for Item:**

13. Discussion and possible authorization for renegotiation of the Service Delivery Strategy-Solid Waste Disposal Service (BW)

**ARTICLE V – INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

To the extent allowed by law, the City agrees to indemnify and hold the County harmless for any and all claims, suits, demands, judgments, and the like, etc..., that may arise out of or related to the County’s provision of Solid Waste Disposal under this Agreement when such services are to be provided or provided in the incorporated area of the City, as appropriate. To the extent allowed by law, the County agrees to indemnify and hold the City harmless for any and all claims, suits, demands, judgments, and the like, etc..., that may arise out of or related to the County’s provision of Solid Waste Disposal under this Agreement when such services are to be provided or provided in the incorporated area of the City, as appropriate.

Signed  
7-27-18

**ARTICLE VI – DURATION OF AGREEMENT**

This Agreement shall have a term of ten (10) years and shall become binding, enforceable and effective on the date set forth below. The commencement date shall occur upon notification by the Georgia Department of Community Affairs (“DCA”) that the Service Delivery Strategy which includes this Agreement has been verified by DCA in accordance with O.C.G.A. § 36-70-26 (herein the “Commencement Date”). This Agreement may be terminated upon an increase of 10% of the total annual cost incurred by the County for the disposal of the solid waste originating within the City as determined by the monthly average for the previous twelve months of collection from the effective date over a one year period. In the event of such increase, the County shall give notice of the intention to terminate the agreement at least 6 months prior to the nearest anniversary date of the Agreement, but such termination shall not occur until such anniversary date. Further, in the event the SPLOST referendum set for November 6, 2018 is not approved by the electors of Putnam County, either party may elect to terminate this Agreement by providing written notice to the other party at least 30 days prior to such termination. For purposes of this section, notice shall be deemed received by delivery of the same to the then acting City Manager or County Manager, respectively.

**ARTICLE VII – MISCELLANEOUS**

1. *Severability.* The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement or any other form or agreement associated with the County and Eatonton’s Service Delivery Strategy, which shall remain in full force and effect.
2. *Merger Clause.* All previous oral representations and agreements concerning all matters set forth in this Agreement have been incorporated herein, and the terms and conditions of this Agreement shall supersede any previous oral agreements between the parties.
3. *Applicable Law.* The laws of the State of Georgia shall govern the validity, interpretation, performance and enforcement of this Agreement and any dispute involving this Agreement without regard to conflicts of laws principles.

**Payments to Advance Disposal  
Services at the Eatonton Transfer Station**

<b>Payable Description</b>	<b>Post Date</b>	<b>Payment</b>	<b>Average</b>	<b>10% Increase</b>
Eatonton Transfer Station/Landfill	09/30/2018	13,930.99		
Eatonton Transfer Station/Landfill	10/31/2018	14,749.14		
Eatonton Transfer Station/Landfill	11/30/2018	9,917.98		
Eatonton Trans-Station/Landfill	12/31/2018	7,679.24		
Eatonton Trans Station/Landfill	01/31/2019	6,678.34		
Eatonton Trans Station/Landfill	02/28/2019	7,605.44		
Eatonton Trans Station/Landfill	03/31/2019	9,950.80		
Eatonton Transfer Station/Landfill	04/30/2019	12,455.01		
Eatonton Transfer Station/ Landfill	05/31/2019	11,618.31		
Eatonton Transfer Station/ Landfill	06/30/2019	15,755.70		
Eatonton Transfer Station.Landfill	07/31/2019	10,268.64		
Eatonton Transfer Station/Landfill	08/31/2019	11,807.97	11,034.80	12,138.28
Eatonton-Transfer Station/Landfill	09/30/2019	15,369.76		
Eatonton Transfer Station/Landfill	10/31/2019	11,319.60		
Eatonton Transfer Station/Landfill	11/30/2019	11,306.94		
Eatonton Transfer Station/Landfill	12/31/2019	14,663.76		
Eatonton Transfer Station/Landfill	01/31/2020	13,334.88		
Eatonton-Transfer Station/Landfill	02/29/2020	9,742.80		
Eatonton Transfer Station/Disposal Serv	03/31/2020	15,330.59		
Eatonton Transfer Station/Disposal Serv	04/30/2020	15,695.99		
Eatonton Transfer Station/Disposal Serv	05/31/2020	13,818.26		
Eatonton Transfer Station/Disposal Serv	06/30/2020	11,665.36		
Eatonton Transfer Station/Disposal Serv	07/31/2020	11,895.89		
Eatonton Transfer Station/Disposal Serv	08/31/2020	14,117.04	13,188.41	

The bills paid to Advanced Disposal for services at the Eatonton transfer station for the past year are more than 10% over the average for the preceeding year.

# Advanced Disposal Services, Mi...

Search

My Dashboard

Account Summary

Vendors

Advanced Disposal Services, Mi... x

Save and Close
 Save and New
 Delete
 Print Screen
 Refresh
 Help
 Documents (281)

Summary

General

Profile

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Payment Terms

Addresses

Contacts

Contract Tracki

Notes

Payable Entry

Recurring Paya

Templates

History

Transactions

Outstanding Pa

Purchases

Payments

History

Payment

Payable

Payable Item

Documents

Begin 9/17/2018 End 12/31/2020 Refresh

Payable ID	Payable Description	Total Payments	Post Date	Type
<input checked="" type="checkbox"/> <a href="#">QO0000002080</a>	<input type="checkbox"/> Eatonton	=	=	<input type="checkbox"/>
<a href="#">QO0000002080</a>	Eatonton Transfer Station/Landfill	13,930.99	9/30/2018	Invoice
<a href="#">QO0000002099</a>	Eatonton Transfer Station/Landfill	14,749.14	10/31/2018	Invoice
<a href="#">QO0000002120</a>	Eatonton Transfer Station/Landfill	9,917.98	11/30/2018	Invoice
<a href="#">QO0000002141</a>	Eatonton Trans-Station/Landfill	7,679.24	12/31/2018	Invoice
<a href="#">QO0000002165</a>	Eatonton Trans Station/Landfill	6,678.34	1/31/2019	Invoice
<a href="#">QO0000002184</a>	Eatonton Trans Station/Landfill	7,605.44	2/28/2019	Invoice
<a href="#">QO0000002202</a>	Eatonton Trans Station/Landfill	9,950.80	3/31/2019	Invoice
<a href="#">QO0000002227</a>	Eatonton Transfer Station/Landfill	12,455.01	4/30/2019	Invoice
<a href="#">QO0000002250</a>	Eatonton Transfer Station/ Landfill	11,618.31	5/31/2019	Invoice
<a href="#">QO0000002275</a>	Eatonton Transfer Station/ Landfill	15,755.70	6/30/2019	Invoice
<a href="#">QO0000002296</a>	Eatonton Transfer Station.Landfill	10,268.64	7/31/2019	Invoice
<a href="#">QO0000002322</a>	Eatonton Transfer Station/Landfill	11,807.97	8/31/2019	Invoice
<a href="#">QO0000002345</a>	Eatonton-Transfer Station/Landfill	15,369.76	9/30/2019	Invoice
<a href="#">QO0000002366</a>	Eatonton Transfer Station/Landfill	11,319.60	10/31/2019	Invoice
<a href="#">QO0000002389</a>	Eatonton Transfer Station/Landfill	11,306.94	11/30/2019	Invoice
<a href="#">QO0000002412</a>	Eatonton Transfer Station/Landfill	14,663.76	12/31/2019	Invoice
<a href="#">QO0000002432</a>	Eatonton Transfer Station/Landfill	13,334.88	1/31/2020	Invoice
<a href="#">QO0000002457</a>	Eatonton-Transfer Station/Landfill	9,742.80	2/29/2020	Invoice
<a href="#">QO0000002480</a>	Eatonton Transfer Station/Disposal Ser	15,330.59	3/31/2020	Invoice
<a href="#">QO0000002502</a>	Eatonton Transfer Station/Disposal Ser	15,695.99	4/30/2020	Invoice
<a href="#">QO0000002519</a>	Eatonton-Transfer St./Disposal Serv	13,818.26	5/31/2020	Invoice
<a href="#">QO0000002544</a>	Eatonton Transfer Station/Disposal Ser	11,665.36	6/30/2020	Invoice
<a href="#">QO0000002569</a>	Eatonton-Transfer Station/Disposal Ser	11,895.89	7/31/2020	Invoice
<input checked="" type="checkbox"/> <a href="#">QO0000002593</a>	Eatonton-Transfer Station/Disposal Ser	14,117.04	8/31/2020	Invoice